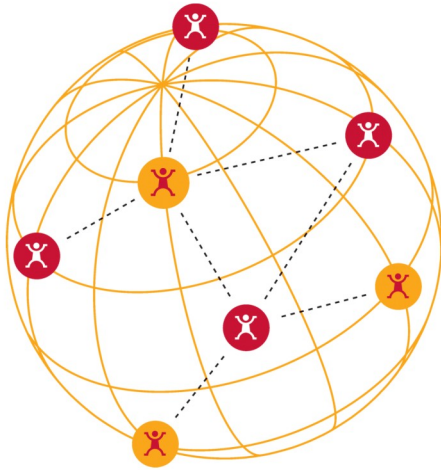


TRAINING PROGRAM OUTLINE



MGT-102E PROJECT MANAGEMENT IN TELECOMMUNICATIONS

DESCRIPTION

A 5-day Training Program to provide the knowledge, skills, tools and techniques for the effective management of projects in the telecommunications environment.

OBJECTIVES

- Prepare participants for the better planning, implementation and monitoring of projects
- Provide participants with the methods for selecting the most financially-sound projects and for efficient budget control
- Equip participants with the skills to efficiently monitor and control project implementation
- Teach to participants the importance of learning from past and current projects



TOPICS

- Project management
 - Project
 - Product
 - People
 - Process

- From idea to project concept
 - Idea generation formulation
 - Evaluation
 - Selection
 - Prioritization

- From concept to project planning
 - Resource allocation
 - Constraints
 - Critical path
 - Costing
 - Project plan and budget

- Project execution/implementation, monitoring and control
 - Project manager's role and responsibilities
 - Change management
 - Risk management
 - Quality management
 - Quality assurance
 - Quality control
 - Review meetings
 - Reports
 - Tracking
 - Performance measurement

- Post-project activities
 - Documentation
 - Evaluation
 - Recommendations for future improvement



- Microsoft Project software
 - Tutorial review
 - Simulation

TARGET AUDIENCE

- Telecommunications managers and personnel responsible for project management
- Managers looking to complement their skill-set by gaining a good understanding of project management

METHODOLOGY

Our Training Programs combine expert presentations, workshops, case studies and discussions on real-life situations faced by participants. Complete training material is provided to all participants for future reference and follow-up action plans.

LOCATION

Our Training Programs are held at regular intervals in selected cities around the world. Upon request, our expert trainers can lead Training Programs at the location of your choice. If interested, please contact us at training@neotelis.com.



EXPERTISE

Neotelis provides consulting and training services to telecommunications organizations worldwide. Its team of experts has trained thousands of executives and managers working for operators, regulators, policy-makers and governments in over 100 countries around the world.

